

# BIRCHWOOD HIGHLAND

## DECLARATION OF INTERESTS FORM

I \_\_\_\_\_ as employee/trustee\* (\*delete as appropriate) of \_\_\_\_\_ (name of organisation) have set out below my interests in accordance with Birchwood Highland's conflicts of interest policy.

<b>CATEGORY</b>	<b>Please give details of the interest and whether it applies to yourself or, where appropriate, a member of your immediate family or some other close personal connection.</b>
Current employment and any previous employment in which you continue to have financial interest.	
Appointments (voluntary or otherwise) e.g. trusteeships, directorships, local authority membership, tribunals etc.	
Membership of any professional bodies, special interest groups or mutual support organisations.	
Investments in unlisted companies, partnerships and other forms of business, major shareholdings ( <i>charities may set a figure here, e.g. more than 1% or 5% of issued capital</i> ) and beneficial interests.	
Gifts or hospitality offered to you	

by external bodies and whether this was declined or accepted in the last twelve months. *	
Do you use, or care for a user of Birchwood Highland's services?	
Any contractual relationship with the charity or its subsidiary.	
Any other conflicts that are not covered by the above.	

To the best of my knowledge, the above information is complete and correct. I undertake to update as necessary the information provided, and to review the accuracy of the information on an annual basis. I give my consent for it to be used for the purpose described in the conflicts of interest policy and for no other purpose.

Signed: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_

\* Please ensure that you read and are familiar with Birchwood Highland's Acceptance of Gifts and Hospitality (January 2006)

*February 2006*